

**JEFFERSON COUNTY BOARD  
COMMITTEE MINUTES**

**June 26, 2019**  
Executive Committee

1. **Call to Order**  
Meeting was called to order by Rinard at 8:30 a.m.
2. **Roll Call**  
**Administration and Rules Committee Members**  
Members present: Jim Mode, Amy Rinard, Jim Schroeder and Steve Nass  
Excused: Jim Braugher  
  
Others Present: Ben Wehmeier, County Administrator; J. Blair Ward, Corporation Counsel; Anita Martin, Lake Mills, Frankie Fuller, Fort Atkinson.
3. **Certification of compliance with Open Meeting Law Requirements**  
Wehmeier certified compliance with the Open Meetings Law.
4. **Review of Agenda**  
Items 13 & 14 will be moved to accommodate the public.
5. **Public Comment**  
Fuller talked about La Crosse hiring a Flood Plain Manager and the process of filling in basements and reminded everyone about Brew with a View on Thursday.  
Martin invited everyone to the DATCP Meeting
6. **Approval of the May 30, 2019 committee meeting minutes**  
Draft minutes were provided for review.  
  
Motion by Nass/Mode to approve the May 30, 2019 committee meeting minutes as presented. Motion passed 4-0.
7. **Approval of the June 11, 2019 county board minutes**  
Draft minutes were provided for review.  
  
Motion by Mode/Nass to approve the June 11, 2019 County Board minutes as corrected. Motion passed 4-0.
8. **Communications**  
None
9. **Discussion and updates on Strategic Plan**  
Wehmeier has been in contact with Diane Chamness. More information will be coming in the future.
10. **Discussion and possible action on restructuring of County Board committees**  
Staff will draft recommendations for the County Board Rules and bring it to the Executive committee for their review. No action taken.
11. **Convene in closed session pursuant to state statute 19.85 (1)(c), “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility” to conduct the County Administrator’s annual review and discuss the County Administrator’s 2019 contract, including but not limited to, the method and criteria used for evaluating the County Administrator’s performance.**  
  
Motion by Mode/Nass to convene in closed session. Roll call vote was taken. Motion passed 4-0.
12. **Reconvene in open session to take possible action on items discussed in closed session**  
Motion by Nass /Mode to reconvene in open session. Motion passed 4-0. No action taken.

**13. Financial Reports (May)**

- a. Clerk of Courts
- b. Corporation Counsel
- c. County Administrator
- d. County Board
- e. County Clerk

Financial Reports were provided for review. No action taken.

**14. County Administrator's monthly report**

Wehmeier gave a verbal report highlighting the following: Joint Department Head and Committee Chair kick off meeting; Rock River Landing – Joint City/County Park development, THRIVE marketing meetings, City of Oconomowoc, Interurban Phase III, Comp Plan meetings, Shannon Hough, LTE, 2020 Census, Farm Technology Media Day, finalizing broadband contract and communication system RFP and WI Policy Forum shared services study with municipalities. No action taken.

**15. Discussion and possible action on tentative future meeting schedule and agenda items**

- Approval of June 26, 2019 Executive Committee meeting minutes
- Approval of July 9, 2019 County Board meeting minutes
- Strategic Plan Discussion and Update
- 2020 Census Discussion
- Comprehensive Plan Update
- Closed Session
- Financial Reports (June)

**16. Next meeting:** July 31, 2019 at 8:30 a.m.

**17. Adjourn**

Motion by Nass /Mode to adjourn at 9:39 a.m. Motion approved 4-0.